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1		NI The Business Planner details the re	ET ZERO, ENVIRONMENT eports which have been ins					the calendar yea		
2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Director	Terms of Reference	Aberdeen Adapts and Net Zero Themes	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
3				9 May 2	023				either D, K, Or T	
4	Various Small Scale Traffic Management Stage 2	To present the results of the initial statutory consultation process undertaken. (Will only be presented if representations are received during the statutory consultation process)		Doug Ritchie	Operations and Protective Services	Resources	8	N/A	R	There is no requirement for a report this cycle
	Strategy Framework	Net Zero, Environment & Transport 17/11/22 - to note that the Chief Officer – Strategic Place Planning would bring a report to a future meeting to highlight the strategies which would be reported to the Committee and when these could be expected to be populated in the planner (including the Local Transport Strategy and Open Space Strategy)  Net Zero, Environment & Transport 07/03/23 - to note that officers would present a report on the workplan for the next 12-18 months around Net Zero to the next meeting		David Dunne	Strategic Place Planning	Commissioning	1	All		
5										
	Draft Net Zero Aberdeen Workplan	To seek approval of a work plan for city collaborative place- based climate change work; in line with the objectives of the Net Zero Aberdeen Routemap and Aberdeen Adapts: Climate Adaptation Framework.		Emma Young	Strategic Place Planning	Commissioning	5	All		
7	Trees and Woodland	To provide an update on ongoing work to trees and woodland and seek approval to source funding		Steven Shaw	Operations and Protective Services	Resources	1	Natural Environment		
8	Road Sign Policy	Operational Delivery Committee 31/08/22 - In relation to the Notice of Motion (regarding a suggested sign for Culter Men's Shed) to instruct the Chief Officer — Operations and Protective Services to report to a future meeting of the appropriate committee, seeking: approval of a Council policy concerning signage of this nature, such policy to include criteria for determining requests for such signage and provision as to the costs associated with such signage. Report to come in two committee cycles.		Tolu Olowoleru / Vycki Ritson	Operations and Protective Services	Resources	7	N/A		
9	Aberdeen Rapid Transit Options Appraisal	To inform Members of the outcomes of the Aberdeen Rapid Transit Options Appraisal and to gain agreement from Members on the preferred option to take forward to Business Case development.		Will Hekelaar	Strategic Place Planning	Commissioning	7 and 8	Mobility		

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	Road Safety Plan 2023- 2027	To be presented every second year - noted at November 2022 Net Zero, Environment & Transport Committee that the report would be presented to January 2023 meeting instead of August 2023, with reporting moving to January annually thereafter - delayed to March 2023 due to issues with accessing the data	The Road Safety Plan is delayed to allow for the road traffic collision data from Police Scotland, which has now been made available and accessible, to be scrutinised. This will ensure that any figures presented and targets promoted, are current and appropriate actions are proposed	Vycki Ritson / Naomi McRuvie	Operations and Protective Services	Resources	8	Mobility	D	Data analysis is ongoing therefore the report will not be available for the May Committee. It is expected to be presented to June NZET Committee.
11	A92 Haudagain Improvement – Detrunking Settlement	To present the details of the final settlement for the remaining sections of Trunk Road on Anderson Drive / Great Northern Road and Auchmill Road. Contractor working on the Haudagain Improvement for Transport Scotland failed to complete the scheme before 31/3/2022.		Doug Ritchie	Operations and Protective Services	Resources	8	Mobility	D	The Haudagain Improvement settlement will be the June committee, we have yet to receive the offer from Transport Scotland to commence discussions.
12	Net Zero, Environment & Transport Performance Report	To present the performance report		Louise Fox	Data and Insights	Customer	7	N/A	R	Due to the deadlines for the May meeting falling so soon after the March Committee, there will not be sufficient data available to present to this meeting - the report in June will therefore be the next performance report
122	Traffic Management Measures for TECA site	To advise of the functionality and success of the measures installed within and around the TECA site, this being based on a review from the events held to date. Service updates were issued in November 2020 and May 2021 to outline the delay. The instruction from committee was to report back after 1 year of facility opening. Due to the COVID and slow return to those traveling by bus and other public transport, required surveys have not been able to be concluded. Work currently ongoing with staff at TECA to monitor parking and travelling behaviours during the 2022 summer/autumn events. These additional surveys will be required between now and December 22, during which some larger events will take place. Report unlikely to return to committee until May 2023. Temporary Traffic Regulation Orders will be extended to maintain current restrictions, and additional restrictions will be introduced for any event that may require them in the interim.		Vycki Ritson	Operations and Protective Services	Resources	8	Mobility	D	The report will be presented to September NZET Committee to allow for data collation and proposals to be prepared. The site remains covered by a Temporary Traffic Regulation Order which supports safe traffic movement and parking in the vicinity of the site.
14	Bus Lane Enforcement Programme Update & Future Planning 2023/24	To update Members of the progress on the Bus Lane Enforcement programme, and to seek approval to progress the 2023/24 programme as outlined within the report.		Nicola Laird	Strategic Place Planning	Commissioning	8	Mobility		

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15	Roads and Transport Related Budget Programme 2023 - 2024 (ANNUAL REPORT)	This report is Business Critical to spend the allocated capital Budget approved at the Council Budget meeting and brings together the proposed roads and transportation programme from the approved Capital Budgets for 2023/2024. This is presented as a provisional programme and Members are asked to approve specific schemes where detailed and the budget headings for the remainder. In addition provisional programmes for 2024/25 and 2025/26 are also included where possible.		Paul Davies	Operations and Protective Services	Resources	7	N/A		
16				20 June 2	2023					
17	Net Zero, Environment & Transport Performance Report	To present the performance report		Louise Fox	Data and Insights	Customer	7	N/A		
18	Denburn Restoration Project	Net Zero, Environment & Transport 10/01/23 - to instruct the Chief Officer - Strategic Place Planning, following consultation with the Chief Officer - Operations and Protective Services, to explore opportunities for external funding to cover the costs of delivering the project and report back to committee on 7 March on next steps.	Officers are still working through the project scope with Environmental Services, as well as the range of funding options for the different stages and elements of the project. It's a complex scenario and further time is required to be able to develop and report back realistic, clearly defined options. A full report is anticipated by June's meeting, if not sooner.	Sue Cumming	Strategic Place Planning	Commissioning	1 and 6	Natural Environment		
19		Council 28/2/22 - to instruct the Chief Officer - Corporate Landlord within the context of available funding, to update the Council's Building Performance criteria to ensure that it is compliant with Scottish Government's voluntary Net Zero Public Buildings Standards for all new build or significant refurbishment projects and to seek funding opportunities to upgrade existing building stock, including all required feasibility assessments to allow the building assets to meet Energy Efficiency Standard for Social Housing (EESH2), or to reduce carbon usage within the portfolio and create pathways to Net Zero, and report back to the City Growth and Resources Committee on progress before March 2023		Stephen Booth / Mai Muhammad		Resources	1	Building, Heat & Infrastructure		
20	Ellon Park & Ride to Garthdee Transport Corridor Study (Bus Partnership Fund)	City Growth & Resources Committee on 3/2/22 agreed to instruct the Chief Officer - Strategic Place Planning to report back to this Committee with the Outline Business case and next steps by December 2023.	This is a Bus Partnership Fund project we plan to bring to NZET Committee in either June or August	Kevin Pert	Strategic Place Planning	Commissioning	TBC	Mobility		Transferred 07/12/22 from Finance & Resources Committee
21	Various Small Scale Traffic Management Stage 2	To present the results of the initial statutory consultation process undertaken. (Will only be presented if representations are received during the statutory consultation process)		Doug Ritchie	Operations and Protective Services	Resources	8	N/A		

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22				29 August		•				
23	Road Winter Service Plan	To present the Road Winter Maintenance programme every September.		Paul Davies	Protective Services	Resources	8	N/A		
24	Annual Committee Effectiveness Report	To present the annual committee effectiveness report		David Dunne	Strategic Place Planning	Commissioning	General Delegation 8.5	N/A		
25	Net Zero, Environment & Transport Performance Report	To present the performance report		Louise Fox	Data and Insights	Customer	7	N/A		
	Various Small Scale Traffic Management Stage 2	To present the results of the initial statutory consultation process undertaken. (Will only be presented if representations are received during the statutory		Doug Ritchie	Operations and Protective Services	Resources	8	N/A		
26		consultation process)		L		L				
27				31 October		<u> </u>				
28	Net Zero, Environment & Transport Performance Report	To present the performance report		Louise Fox	Data and Insights	Customer	7	N/A		
29	Aberdeen Coastal Management report	To provide an update		Doug Ritchie	Operations and Protective Services	Resources	TBC	Natural Environment		
30	A92 (Bridge of Don to Bridge of Dee) Multi-Modal Transport Corridor Study	City Growth & Resources 21/09/22 - to instruct the Chief Officer – Strategic Place Planning to report back to the Net Zero, Environment and Transport Committee with the Detailed Appraisal and Outline Business Case and next steps by March 2023	The initial appraisal was conducted in September 2022. Work required means that both the detailed appraisal and the outline business case are now expected to be reported in late Summer. It is therefore recommended by officers that this be reported in September	Tony Maric	Strategic Place Planning	Commissioning	8	Mobility		
31	Various Small Scale Traffic Management Stage 2	To present the results of the initial statutory consultation process undertaken. (Will only be presented if representations are received during the statutory consultation process)		Doug Ritchie	Operations and Protective Services	Resources	8	N/A		
32	Climate Change Report 2022-23	To approve and sign the annual Aberdeen City Council Climate Change Report 2022-23, before submission of the report to the Scottish Government to meet statutory requirements.		Jenny Jindra	Planning	Commissioning	2	Empowerment		
33			To	Be Confirmed/	Beyond 2023					
34	Carbon Budget Monitoring	Council Budget 01/03/23 - To instruct the Chief Officer - Strategic Place Planning, in consultation with the Chief Officer - Finance, to submit provisional quarterly carbon budget monitoring reports to the Net Zero, Environment and Transport Committee.	It is expected that this will be included as part of regular performance reporting to the Committee	David Dunne	Strategic Place Planning	Commissioning	TBC	Energy Supply		
35	Road Safety Plan Annual Update towards 2030 casualty reduction targets	To provide the annual update	January 2024	Vycki Ritson	Operations and Protective Services	Resources	8	N/A		

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36	Annual Report on the performance of Aberdeen City Council from the Scottish Roadworks Commissioner.	To update the Committee on the performance of Aberdeen City Council's Roads Maintenance and Roadworks Coordination sections following the publication of the annual performance report by the Scottish Roadworks Commissioner	January 2024	Kevin Abercrombie	Operations and Protective Services	Resources	7	N/A		
37	Annual Report - Northern Roads Collaboration Joint Committee	To update the Committee on the annual report of the Northern Roads Collaboration Joint Committee	January 2024	Doug Ritchie	Operations and Protective Services	Resources	7	N/A		
38	Options to improve recycling rates and domestic green waste composting levels	Council Budget - 01/03/23 - recognising the developing policy and legal framework affecting domestic and commercial waste collection and disposal and the Council's commitments to both increase recycling rates and abolish the Garden Waste Permit charge, to instruct the Chief Officer - Operations and Protective Services to report to the Net Zero, Environment and Transport Committee on opportunities and options to improve recycling rates and domestic green waste composting levels in Aberdeen before the end of the financial year		Mark Reilly	Operations and Protective Services	Resources	1	Circular Economy		
39	A96 Multi-Modal Study	City Growth & Resources Committee on 21/6/22 agreed to instruct the Chief Officer - Strategic Place Planning to report back to this Committee with the Outline Business Case and next steps by December 2023.  Transferred 07/12/22 from Finance and Resources Committee	This is a Bus Partnership Fund project which will come to a future NZET Committee, currently on hold as we resolve grant conditions with Transport Scotland before progressing to the next stage.	Ken Neil	Strategic Place Planning	Commissioning	TBC	Mobility		
40	A947 Multi-Modal Transport Corridor Study	City Growth & Resources Committee 21/09/22 - subject to recommendation 2.2, instruct the Chief Officer – Strategic Place Planning to report the Detailed Appraisal and Outline Business Case and next steps to the Net Zero, Environment and Transport Committee when complete		David Dunne	Strategic Place Planning	Commissioning	8	Mobility		
41	Cluster Risk Register Reporting - Fleet / Roads / Waste / Environmental Services and Facilities Management	To present Cluster Risk Register and Assurance Maps in accordance with committee terms of reference.	March 2024	Mark Reilly	Protective Services	Resources	9	N/A		
42	Transport Delivery Programme	City Growth & Resources Committee 05/12/19 - to instruct the Chief Officer — Strategic Place Planning and Chief Officer — Capital, to develop a prioritised delivery programme of transport interventions (to encompass larger scale interventions recommended in the Sustainable Urban Mobility Plan (SUMP) and the City Centre Masterplan, as well as projects arising from the recent Roads Hierarchy review and the ongoing Low Emission Zone development process) to inform the Capital budget process and report this programme back to Committee in due course.		Will Hekelaar/ Joanna Murray	Strategic Place Planning	Commissioning	7	Mobility		

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43	increased numbers of	City Growth & Resources Committee 11/05/21 - to instruct Chief Officer - Corporate Landlord in consultation with Chief Officer - Operations and Protective Services and Chief Officer - Strategic Place Planning to report to a future meeting of this committee with a programme of infrastructure improvements to support increased numbers of electric vehicles within the council fleet		Stephen Booth	Corporate Landlord	Resources	1	Mobility		
44	Locality Based Approach to Deliver Net Zero	At its meeting of 28 February 2022, the Council instructed the Chief Officer - Strategic Place Planning, in conjunction with relevant stakeholders, to explore options towards developing a locality-based approach to deliver net zero and adaptation, taking into account allied approaches and commitments, such as locality plans, local place plans, 20-minute neighbourhoods, etc., and to begin this process with a pilot reporting both back to Council in or before March 2023		David Dunne	Strategic Place Planning	Commissioning				Due to the restructure of the Climate and Environment team and delays in guidance on 20minute neighbourhoods and Local Place Plans associated with the National Planning Framework 4, this work has been delayed and will be reported to a future committee.
45	Aberdeen Hydrogen Integration - Governance	City Growth & Resources Committee 03/2/22 - to instruct the Director of Resources and Director of Commissioning to continue discussions with Aberdeen Heat and Power regarding future opportunities for integrating hydrogen into District Heating and report the outcomes to a future meeting of this Committee		Barry Davidson / Andrew Collins	Commercial and Procurement	Commissioning	1	Energy Supply		
46	Net Zero Aberdeen Routemap & Aberdeen Adapts	Council 28/02/22 - to instruct the Chief Officer - Strategic Place Planning to report back to the City Growth and Resources Committee on an annual basis on progress towards the objectives of both Net Zero Aberdeen Routemap and Aberdeen Adapts and to revise them at least every five years, and sooner as may be necessary		David Dunne	Strategic Place Planning	Commissioning	1	All		
47	Macaulay Drive Aberdeen	Operational Delivery Committee 16/09/21 - to instruct the Chief Officer – Operations and Protective Services to consult with local members and the community council after 12 months of the operation of the Macaulay Drive redetermination; and, if issues are raised through the consultation process from a pedestrian safety perspective, that a report be brought back to this committee by that Chief Officer, identifying whether any further measures may be needed.	The new path will be implemented in Spring 2023, therefore any report, if required will not go back to committee until summer 2024 at the earliest.	Doug Ritchie	Operations and Protective Services	Resources	8	N/A		
48	A93 Banchory to Aberdeen Multi-Modal Corridor Study	Net Zero, Environment & Transport 07/03/23 - subject to funding being obtained, to instruct the Chief Officer — Strategic Place Planning to report the Detailed Appraisal, Outline Business Case, and next steps to the Net Zero, Environment and Transport Committee by summer 2024		Jane Obi	Strategic Place Planning	Commissioning	TBC	Mobility		
49	Property Level Protection Grant Scheme	Net Zero, Environment & Transport 07/03/23 - to instruct the Chief Officer – Operations and Protective Services to monitor take up of the grant and to report back to the Committee in September 2024		Claire Royce	Strategic Place Planning	Commissioning	TBC	Building, Heat & Infrastructure		

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50	Street/Queen Elizabeth Bridge Junction	Communities Housing & Infrastructure Committee - 8/11/17 - To instruct the interim Director of Communities, Housing and Infrastructure to report back to this Committee on a preferred option for South College Street/Queen Elizabeth Bridge junction. This report is awaiting opening of Phase 1 of the South College Street Project currently programmed for Summer 2022, updated traffic counts and modelling thereafter. Estimated Committee date 2023.	Date to be provided for reporting back in 2023	Joanna Murray / David Dunne	Strategic Place Planning	Commissioning	8	Mobility		
51	Connections - Active Travel Scheme	Net Zero, Environment & Transport 07/03/23 - to report back to this Committee upon completion of the outline business case, and to provide an annual update on progress of detailed design and delivery thereafter.		Ken Neil	Strategic Place Planning	Commissioning	TBC	Mobility		
52	Dog Fouling	Council Budget 07/03/22 - to instruct the Chief Officer - Early Intervention and Community Empowerment to explore cost neutral options to supplement the enforcement of fly tipping, littering and dog fouling and implement a 12 month test of change and report back to the Operational Delivery Committee with a full evaluation of the test of change	Date for reporting back TBC	Jacqui McKenzie	Early Intervention and Community Empowerment	Customer	1	Natural Environment		
	Net Zero Aberdeen Partnership Leadership Board / Delivery Unit Structure		Date for reporting back TBC	David Dunne	Strategic Place Planning	Commissioning	TBC	TBC		
53 54										